

Making Online Payments e-info Login at www.systemloa.com

To set up your card

There are two separate places on the website to set up a credit card for payments.

The screenshot shows the main dashboard of the SYSTEMEL BUSINESS EQUIPMENT customer gateway. At the top, it identifies the user as 'Systel Corporate Office (990001)' located at '2604 Ft Bragg Rd - Fayetteville, NC 28303'. The dashboard is divided into several sections: 'Search' with a search bar and a magnifying glass icon; 'Meters' showing '28 Meters due' and 'All meters'; 'Account summary' with 'Active' status, '\$5.35 Current balance', and '\$25,000.00 Credit limit'; 'Equipment' with '21 On record', '21 ON Contract', and '21 OFF Contract'; 'Invoices' with '9 Recent (last 30 days)' and '487 All invoices'; 'Sales orders' with '11 Shipped items (last 30 days)', '4 Orders (last 30 days)', and '28 All orders'; 'Service calls' with '133 Invoiced'; 'Moves' and 'MIF' sections; and 'User settings' where the user is logged in as 'Carla McCall'. A 'Payment Methods' link is visible under the user settings.

You can click on the Payment Methods box under your name in User Settings.
Click the Add circle beside the Back Button

The screenshot shows the 'Payment Method Management' page. At the top, it identifies the user as 'Systel Corporate Office (990001)' located at '2604 Ft Bragg Rd - Fayetteville, NC 28303'. The page has a 'Back' button and an 'Add' button. Below the navigation bar, there is a table of payment methods:

Account Number	Nickname	Account Type	Expires On	Name On Account	
x1559	Regular	Visa	11/2018	Corporate Card	X

Below the table, it says '1 list item'. At the bottom, there is a 'Help' link and the 'e-info' logo.

You will be prompted to enter the following information:

New Payment Method ✕

Payment type: **Credit card**
 Checking account
 Savings account

Name on account: *

Address: *

City: *

State: * -- ▾ Zip: *

Phone: *

Nickname: *

At this time, we CANNOT accept payments from checking and savings accounts**
 You will then be transferred to our credit card vendor to set up your card in their secure “vault.”

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To complete your secure transaction enter credit card information below and click process transaction.

This secure payment service is provided by [Vantiv](#).

Card Information	* Denotes a required field
*Card Number: <input style="width: 80%;" type="text"/>	
*Expiration: <input type="text" value="Month"/> / <input type="text" value="Year"/>	
Address Information	
Billing Address: <div style="background-color: black; width: 100px; height: 20px; margin-top: 5px;"></div>	

For more information regarding Vantiv [click here](#).

After you enter your information, you will proceed to the screen below. This is only letting you know that the credit card has been set up. **This is not a confirmation of payment.**

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Transaction successfully processed. Please print this page for your records.

Transaction Results
Result: PaymentAccount created Services ID: 1801472838 Payment Account ID: E4899067-1380-46A6-AB90-4B7A2D83D7F1 Billing Name: Corporate Card Card Number: xxxxxxxxxxxx1559

For more information regarding Vantiv [click here](#).

Click on the Return to Merchant box to go back to the Systel account page.